

## **Minutes of the Land Use, Parks and Environment Committee - September 6, 2005**

The meeting was called to order at 8:45 a.m. by Chair Kolb.

**Present:** Chair Walter Kolb, County Board Supervisors Kathleen Cummings, Pauline Jaske, Bill Kramer, Daniel Pavelko, Vera Stroud (arrived at 9:05 a.m.), Scott Klein (arrived at 9:15 a.m.)

**Staff Present:** Legislative Policy Advisor Mark Mader, Legis.Associate Sandra Meisenheimer

**Also Present:** Parks and Land Use Director Dale Shaver, Parks System Mgr. Jim Kavemeier, Business Mgr. Peter Mudek, Register of Deeds Mike Hasslinger, Deputy ROD Chris Crouch, Programs & Projects Analyst Rob Dunn, Director of Administration Norm Cummings, Budget Specialist Linda Witkowski

### **Approve Minutes of August 16, 2005**

**Motion:** Kramer moved, second by Pavelko, to approve the minutes of 8/16/05. **Motion carried 5 – 0.**

### **Correspondence**

1. Letter from Land Resources Mgr. Perry Lindquist advising of the S.E. Area Land & Water Conservation Tour on 9/22/05.
2. LUPE agendas for the next meeting on 9/13/05 were distributed.

### **Reports by Committee Member Liaisons / Meeting Approvals**

Jaske said the only thing she has to report is the up-coming S.E. Land & Water Conservation Tour on September 22 at the Retzer Nature Center. It will take place from 8:30 a.m. to 3:30 p.m.

### **Review Capital Projects in the Proposed 2006-2010 Plan for which the Committee Has Budget and Policy Oversight – Parks and Land Use Department**

Shaver and Kavemeier discussed current capital projects with the committee.

#37 – *Expo Center Compliance/Maintenance* (200501): Shaver said this is a multi-year project; as planned; construction in 2005, 2006, and 2007. To Jaske's question, Shaver replied that with the improvements they're making, they can buy significant life in the existing buildings (15-20 years). It was determined that it is better to fix up than to tear down and start over.

#38 – *2010 Orthophotography* (200614): Shaver said this is done every five years and is a new project. There is an existing capital project, and they will take delivery on the aerial photography this year. The money that is being spent is staying relatively the same, but the quality of the product is much better.

#39 – *Pavement Mgt. Plan Implementation* (9703): Shaver said the plan identifies projects over 15 years. This plan adds the Expo Center in the years 2006 and 2007 for pavement management. The main concrete stairs in front of the arena, which is an ADA issue, will be rebuilt and the current gravel area on the west side north of the 4H Forum Building will be paved. Kavemeier said they basically implement the plan as it was set up so there isn't any planning money needed. The county landscape architects do all of the adjustments based on road conditions.

#40 – *Bikeway Pavement Improvements* (200014): Shaver said that CMAQ funding was received for the New Berlin Trail and will pay for 80% of the project cost. It is scheduled for this year. They are still seeking funds for the Bugline and Lake Country Trails. When funds are secured, those projects will be advanced.

#41 – *Lake Country Trail, Phase 3* (200324): This paving will be in 2006. Jaske asked if Pabst Farms has donated any money for the project. Shaver said they've worked with Pabst Farms over the years to actually bring the trail to their development. There was agreement at one point but then the project people changed so that aspect changed. Shaver said they're following the WEPCO right-of-way along Highway P.

#42 – *Naga-Waukee Park Storage Building/Carpenter Shop* (200502): Shaver said the storage building has reached its useful life; the carpenter shop along with the Quonset huts should be demolished so one shared building can be created for storage and use by the carpenters.

#43 – *Muskego Park Maintenance Building* (200503): Shaver stated that design is in 2006 with construction in 2008 to replace an old metal shed used as the maintenance and park office since the late 1950's. The new building will be similar to the size and appearance of the Fox River and Fox Brook Park maintenance buildings.

#44 – *Menomonee Park Maintenance Building* (200504): Shaver stated that this project replaces an old military building constructed in the early 1950's that has been used as the maintenance and park office. The new building will be similar to the size and appearance of the Fox River and Fox Brook Park maintenance buildings.

#45 – *Parks Restrooms Renovation* (200505): Shaver said over a five year period, this project will replace 22 existing open concrete vault toilets with 18 new restrooms in order to bring the parks up to sanitary expectations of the park user. The reserved picnic areas involved are at the following parks: Muskego, Nashotah, Menomonee, Minooka, Naga-Waukee and Mukwonago.

#46 – *Retzer Nature Center Maintenance Building* (200609): Shaver said this is a new project which combines the maintenance functions and native plant handling facilities for the Center as they are currently spread out in various newer and old buildings. Design is in 2008 with construction in 2010. Kavemeier passed around several photos of the buildings and surrounding areas.

**Motion:** Kramer moved, second by Jaske, that the capital projects for the Parks and Land Use Department were reviewed and tentatively recommended for approval. **Motion carried 7 – 0.**

**Consider Proposed Ordinance: 160-O-046 Authorize \$2 Million Loan from Materials Recycling Fund Cash Balance to Fund a Portion of 2006 Capital Budget**

N.Cummings and Shaver were present. N.Cummings explained the ordinance, which authorizes the transfer of \$2,000,000 from the Materials Recycling Facility Fund to the 2006 Capital Projects Fund for the purpose of reducing capital borrowing by that amount during 2006. The transfer between the funds would take the form of an interest-free loan from the Materials Recycling Facility Fund to the General Fund. N.Cummings stated that they would save money by using money from this fund. The repayment of the loan would commence when one of three conditions apply, all of which are detailed in the fiscal note. It is a loan and will be paid back when needed but no later than in ten years, whichever is sooner.

**Motion:** Klein moved, second by Kramer, to approve Ordinance 160-O-046. **Motion carried 7 – 0.**

**Review Capital Projects in the Proposed 2006-2010 Plan for which the Committee Has Budget and Policy Oversight – Register of Deeds Office**

Hasslinger, Crouch and Dunn appeared to discuss one capital project with the committee.

#47 – Register of Deeds Tract Index (200622): Hasslinger said it is important that the Cashiering application (being pursued separately in the Countywide Cashiering capital project) and the Tract Index application are able to share data. The intent of this project is to replace the in-house Oracle based Tract Index with a single-source application from an outside vendor that will incorporate these functions. This project will need to be coordinated with a cashiering solution for the department, as these two systems are interdependent.

**Motion:** Kramer moved, second by K.Cummings, to tentatively approve capital project #47 as reviewed by the committee. **Motion carried 7 – 0.**

**Motion to adjourn:** Kramer moved, second by Pavelko, to adjourn the meeting at 10:22 a.m. Motion carried 7 – 0.

Respectfully submitted,

Pauline T. Jaske  
Secretary

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